

Sample form, not for offline completion.

Visit <https://digitalresearchinfrastructure.grantplatform.com> to apply.

CHARTED Fund 3

Section A: Start F3

This application is for Fund 3, administered under the CHARTED dRTP NetworkPlus project. It is open to anyone who is part of the dRTP landscape, including within PRISM (Professional Research Investment and Strategy Manager) and other professional services roles.

The goal of this fund is to support the development and extension of tools, frameworks and approaches that improve the navigability of the dRTP training ecosystem. These may have narrower focus initially (e.g. specific domain, role, skillset) but should have the potential for being extended to a wider dRTP ecosystem. More information and examples can be found on our website: <https://drtp-skills.ac.uk/funds-tools/>

NOTE: For 'Application Name' below, this should be a name for your application, rather than your own name.

Application name

Section B: Applicant Information F3

This section includes information about your employment and relevant experience and details of any collaborators.

B1 Job Title 150 words

Your current job title (and brief description if it helps to clarify the nature of the work).

B2 Institution 150 words

The name and nature of the institution you work for (eg academic, third sector etc).

B3 Collaborators/Partners (optional) 350 words

List names and details of any individuals, institutions and/or organisations who will be involved in the project.

B4 Collaborator/Partner Details (optional) 750 words

Describe the involvement and relevant expertise of all collaborators.

Section C: Project Details F3

This section includes details of the project you are planning to implement.

C1 Project Title 50 words

Please provide a title for your project.

C2 Description 500 words

Describe what the project involves, including information on:

- Motivation
- Scope
- Objectives
- Expected Outcomes.

C3 Start Date 50 words

Give an estimate of when you would expect to start the project.

(Note you will have the opportunity to provide more detail on timings in your project plan later in the application form).

C4 Context 500 words

Explain how the project aligns with CHARTED's goals and how it fits into the wider dRTP ecosystem.

Section D: Costs & Plans F3

This section asks for detailed costings and plans for the proposed project, as well as an understanding of other funding sources.

This fund will cover 80% of the Full Economic Costs (FEC) of the proposed project - in line with the UKRI funding policy.

D1 Total Amount Requested

Specify the total costs budgeted to complete the project.

Note that smaller projects are classed as up to £15,000 and larger projects between £15,000 and £150,000.

D2 Project Outline



Please attach a detailed project outline plan to include:

- Milestones
- Budget
- Resourcing

- Risk Analysis

Files should be in one of the following formats: csv, xls, doc, pdf.

D3 Costing Breakdown



Please attach a detailed breakdown and justification of costs. You should ensure you include full costs including any additional taxes.

Files should be in one of the following formats: csv, xls, xlsx, pdf.

This section is for further information to support your application, including expected benefits and any other information.

E1 Project Benefits

500 words

Explain what you believe the benefits and impact of your project would be, including how it would support the dRTP community.

E2 Additional Information (optional)

500 words

Here you may include any further information that has not been covered so far and that you would like to add.

Section F: Terms & Conditions

To be eligible for this funding you should agree to the following. Please confirm that you:

- ☐ F1 Are employed by a UK University or a UK-based non-profit organisation
- ☐ F2 Commit to engaging with your local community to disseminate the outcomes of the activity
- ☐ F3 Commit to disseminating the outcomes on the dRTP skills HUB (eg writing a blog post, contributing to a webinar/other community events) and sharing outputs

F5 Where did you hear about this fund? (optional)

- ☐ CHARTED mailing list
- ☐ CHARTED website
- ☐ SSI newsletter
- ☐ Archer 2 newsletter
- ☐ Word of mouth
- ☐ Other

We would be grateful if you could let us know where you heard about the fund. Please tick all boxes that apply.

Section G: Demographic Details

These questions are for the purpose of measuring how effective we have been in communicating with and attracting a diverse range of applicants. The questions are optional, but if completed will help us to better understand how to advertise the funds and make any adaptations to improve the application process. Any information given will be kept confidential and not used as part of the application review process. It will only be used for statistical purposes and shared in anonymised and aggregated form, without revealing any individual information due to a low number of applicants from a particular category.

G1 Gender (optional)

- ☐ Female
- ☐ Male
- ☐ Other
- ☐ Do not wish to declare

G2 Ethnicity (optional)

- ☐ White: English / Welsh / Scottish / Northern Irish / British
- ☐ White: Irish
- ☐ White: Gypsy or Irish Traveller
- ☐ White: Any other White background
- ☐ Mixed/Multiple Ethnic groups: White and Black Caribbean
- ☐ Mixed/Multiple Ethnic groups: White and Black African
- ☐ Mixed/Multiple Ethnic groups: White and Asian
- ☐ Mixed/Multiple Ethnic groups: Any other Mixed / Multiple ethnic background
- ☐ Asian/Asian British: Indian
- ☐ Asian/Asian British: Pakistani
- ☐ ...

We use the extended set used in the UK census 2011 (question 16 of https://census.ukdataservice.ac.uk/media/50966/2011_england_household.pdf). Note alternative Answer-Choices might be relevant depending on the location or context of the event.

G2 Ethnicity (optional)

- ☐ White: English / Welsh / Scottish / Northern Irish / British
- ☐ White: Irish
- ☐ White: Gypsy or Irish Traveller
- ☐ White: Any other White background
- ☐ Mixed/Multiple Ethnic groups: White and Black Caribbean
- ☐ Mixed/Multiple Ethnic groups: White and Black African
- ☐ Mixed/Multiple Ethnic groups: White and Asian
- ☐ Mixed/Multiple Ethnic groups: Any other Mixed / Multiple ethnic background
- ☐ Asian/Asian British: Indian

☐ Asian/Asian British: Pakistani

☐ ...

We use the extended set used in the UK census 2011 (question 16 of https://census.ukdataservice.ac.uk/media/50966/2011_england_household.pdf). Note alternative Answer-Choices might be relevant depending on the location or context of the event.

G3 Are you disabled, or do you have an impairment, condition or access need? (optional)

☐ Yes

☐ No

☐ Do not wish to declare

The Equality Act 2010 defines a disabled person as someone who has a physical or mental impairment that has a substantial and long-term adverse effect on their ability to perform normal day-to-day activities.

We also recognise that people are disabled by a wide range of societal barriers and that these impact each individual differently, therefore we do not limit this question to any specific list of conditions or impairments.